

Town of Rowe FY2011  
Board of Health  
Meeting Minutes for December 19th, 2011

Present: **Board Members:** David Cousineau, Chair, and Joann Brown. Angela Foshay was absent.  
Marcella Stafford Gore, Clerk

Call to order 6:08PM  
No audience.

**General Business**

**MINUTES**

December 5th, 2011 meeting minutes accepted and signed.

**WARRANT (s) #13 & 14**

Invoices approved and signed.

**Transfer Station**

**ATTENDANT'S LOGS**

Dave read aloud the attendant's logs; Logs accepted and filed.

**HOLIDAY HOURS**

Dave spoke to Jim Lively re: holiday schedule;

The regular schedule will apply for Saturday and Wednesday, the transfer station will be closed Christmas Day (Sunday, 12/25) and New Year's Day (Sunday, 1/1). Marcella will email Ellen Miller.

**PERMIT**

Dave will call Jan Ameen (FCSWMD) as to the allowable per day tonnage the transfer station permit allows.

**NEW SHED**

Steve Crowningshield has begun construction, the walls have been erected. Dave mentioned that one door/entryway be eliminated so no walkway is needed, therefore allowing more storage space.

Dave will talk to Steve Crowningshield regarding this change in plan.

**Budget**

Dave read aloud a memo from the Board of Selectmen stating that the **Cost Of Living Allowance (COLA)** for FY13 will be 3.6%. This figure is based on the Social Security **COLA**. Stipends for elected officials have remained level funded for several years. Further on in the budget process, after all budgets have been received, a review of stipends for elected official may take place.

Sheila Litchfield, Town Nurse, submitted her requested budget, all items level funded except for salary.

**FCSWMD**

The board decided to pay the charge of \$713.76 for its share of the recycling rolloff replacements in one payment which will be deducted from the town's escrow account. Marcella will notify Jan Ameen of the board's decision.

**Health Services**

Dave read aloud a memo from Sheila notifying the board that she will be out of the office from 12:00pm-1:00pm on December 21.

Sheila submitted the request memo to establish the vaccine revolving account for FY13. The board will submit this memo at their budget meeting with the Selectmen.

**Pelham Lake**

The board reviewed Berkshire Enviro Labs reports for the entire 2011 swimming season. Reports filed.

**FCCIP Permits**

Ellen Miller, Town Administrator, has taken issue with the board's decision to be notified of all requested building permits;

Ellen stated in an email "I think the town will take exception to that. It is unfair for townspeople to be held up on a minor building permit (roofing, window/door replacement, new bathroom, etc.) because BOH sign off is required. Not sure why the BOH would think they have jurisdiction over such items. I'll speak to the BOS and the FCCIP". Marcella explained to Ellen that the board did discuss how to distinguish which permits they should be notified about and of course they would not be "signing off" on all building permits. The board wants to be sure that they are notified if a building permit is issued so they would know if it is a project they need to be aware of. Dave requested that Marcella ask Ellen who would decide which permits the BOH should sign off on. The board decided to have Marcella check the FCCIP website on the days they hold their meeting and report to the board any permits that have been issued or are pending.

## **Title V**

### **INSPECTIONS**

The Dennis and Gail **May** final inspection report was signed. A copy was mailed to the Mays and the original is filed in the office.

The Title V inspection report from Bostley Sanitary Services for the **Woodward** property indicated that the system did not pass the inspection due to "Gray water not going into septic tank needs to be re-plumbed in house". Ann attended this inspection.

Joann attended the James **Brown** inspection on December 15<sup>th</sup>, and indicated that it did not pass. The board is awaiting the report.

### **PUMPING REPORTS**

Bostley Sanitation Service submitted four (4) pumping reports;

<b>NAME</b>	<b>ADDRESS</b>	<b>GALLONS PUMPED</b>
Craig Brown	141 Cyrus Stage Rd.	1500
Mary Paige	23 Newell Cross Rd.	1000
Floyd Smith	4 Monroe Hill Rd.	1000
Town Hall	321 Zoar Rd.	1500

### **MISC**

Due to a miscommunication that led to a missed appointment, the board decided to send a letter to all companies that conduct Title V inspections, requesting that they call the BOH office for an inspection date and then wait for a confirmation call back before they proceed with the inspection. Marcella will draft a letter for the board to review at the next meeting.

### **New Business**

- Dave read a portion of the MADEP Approval of the Groundwater Monitoring Well Abandonment Plan for Yankee Atomic Electric Company. Letter filed
- Dave filled out a request for a reference of the previous BOH Clerk.
- Dave read an email from Goal Post Editor, Paul McLatchy suggesting that the chairman or another board member submit a monthly report to the Goal Post informing readers "about the matters coming before the Board of Health, and the actions taken in recent times". The board decided that they are too busy at this time to commit to a monthly report and asked Marcella to notify Paul of this decision.
- There is an article on the December 21<sup>st</sup> Special Town meeting warrant requesting the payment of a BOH FY11 invoice in the amount of \$1,120.00. Marcella will find out which bill this article is referring to.
- Marcella mentioned that a resident stopped by the office today and reported that a neighbor was emptying their washing machine water out onto the property and to inquire whether or not this is a public health violation. Marcella advised the resident to attend a BOH meeting or send a letter/email to file a formal complaint.

Meeting adjourned 7:22PM

Approved:

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David Cousineau, Chair

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Ann Foshay

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Joann Brown